Organization: Utah Public Health Association - Community Health Worker Section

Position Title: COVID-19 CHW Membership & Communication Coordinator

Position Summary: This position is funded by a grant from the Utah Department of Health (UDOH) to the Community Health Worker (CHW) Section of the Utah Public Health Association (UPHA). The purpose of this funding is for UPHA's Community Health Workers to collaborate with the Department to utilize CHWs to help mitigate the spread of COVID-19 on underserved and underrepresented communities. CHWs will help protect and promote health within their communities while also strengthening the sustainability and infrastructure of CHWs in Utah.

Minimum Qualifications:
1. Strong existing relationships and practical knowledge with CHWs and CHW Programs.
2. Experience working with community members and community based health or social service organizations.
3. Experience working effectively cross-culturally and cross-linguistically.
4. At-least 2 year experience in Community Health work (Management / Direct services)
5. Experience in the following capacities:
   a. Community Health
   b. Community Organization
   c. Cultural Competency
   d. Workforce Development

Other Preferred Qualifications:
1. Graduation from an accredited college or university with a Bachelor's degree in Health Education, Health Science, Public Health, Community Health, Health Education or related degrees, OR an equivalent combination of related education and experience.
2. Experience in personal and digital communication,
3. Experience with membership management, outreach and data management.
4. Bilingual, English and another language related to a Utah community.
5. Ability to express empathy and compassion to individuals affected by COVID-19 and other stressful situations.
6. Excellent communications and interpersonal skills with the media, over the phone and digital based messaging.
7. Ability to interact professionally and express cultural awareness with culturally diverse individuals.
8. Strong, efficient, detailed, organizational skills and working on several projects simultaneously.

Position is Part Time & Hourly Wage: This position will be hired as a half-time position for the initial period of July 2020 through September 2020 at an hourly wage at $20. If future UDOH funding is available, this would extend the funding of this half-time position through September 2021.

Position Description: Go to the UPHA Community Health Worker web page at:
https://www.upha.org/get-involved/sections/chw/

Application Process: Email a Resume and Cover Letter expressing interest in this position to: director@upha.org If your application is selected, you will be contacted for a required interview.

Address any questions about this Position to:
Paul Wightman, Executive Director
Utah Public Health Association
director@upha.org 801-828-0019