

2011 Public Health Conference for Utah:
"Reaching New Heights: Realizing Our Full Potential"

CONFERENCE PRESENTERS AND CALL FOR ABSTRACTS
Presentations & Posters

General Instructions

The conference planning committee is seeking innovative proposals for topics relating to the emerging issues and challenges we all face in reaching new heights in public health.

Presenters: Please prepare your material on your presentation or poster in advance so you can enter your information directly. You can copy-and-paste from a digital copy of your write up into the fields in this system.

Below are samples of the system screens you will see. The first screen is an information and instructions page, which has a link to the following five pages into which you will enter data.

Screen 1 – Key Presenter Information

The screenshot shows a web application interface titled "Conference Abstracts Input". At the top right, there are three buttons: "PRINT ABSTRACT", "INSTRUCTIONS", and "Log Out". Below the title bar, there are five tabs: "1- Key Presenter Info", "2- Professional Info", "3- Presentation/Poster Info", "4- Pres/Poster Con't", and "5- Pres/Poster Con't". The "1- Key Presenter Info" tab is active. The form contains the following fields and sections:

- Index Number:** A text box containing "Ab002".
- Presentation or Poster:** Radio buttons for "Presentation" and "Poster".
- Presenter or Poster Author:**
 - Prefix - Dr., Mr. MS, etc: [text box]
 - First Name*:** [text box]
 - Middle Initial / Name: [text box]
 - Last Name*:** [text box]
 - Professional Degrees: [text box]
- Title Presentation/Poster*:** [text box]
- Abstract of Presentation or Poster - 250 words or less:** [text area]
- Multiple Presenters - Maximum of Four:**
 - If there are more than one presenter list their names and email addresses here. Each of these authors will enter their information online later.
 - [text area]

At the bottom of the form, there is a blue link: "TO CONTINUE --- CLICK 2- Professional Info TAB". At the very bottom, there are two status boxes: "Entry Times 1/5/2010 12:43:52 AM" and "Modified Times 1/5/2010 12:43:52 AM".

Screen 2 – Professional Data for Key Presenter

Conference Abstracts Input

1- Key Presenter Info
2- Professional Info
3- Presentation/Poster Info
4- Pres/Poster Con't
5- Pres/Poster Con't

Index Number Ab002	Presenter Full Name	Session Title:
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Presenter or Poster Author – continued

Professional Title:

Organization:

Street Address:

City:

State:

Zip:

Phone:

eMail Address:

Bio:

Presenter Web Link:

TO CONTINUE --- CLICK 3- Presentation / Poster Info TAB

Entry Times:

Modified Times:

Screen 3 – Presentation or Poster Information

Conference Abstracts Input

1- Key Presenter Info
2- Professional Info
3- Presentation/Poster Info
4- Pres/Poster Con't
5- Pres/Poster Con't

Index Number Ab002	Presenter Full Name	Session Title:
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Learning Objective - List at least three learning objectives for your presentation (e.g., what participants will learn, understand or be able to do as a result of attending). Please word as a measurable objective. Example: Attendees will be able to explain three forms of communication (verbal/non-verbal, active, empathetic, etc.)

Learning Objective 1:

Learning Objective 2:

Learning Objective 3:

Learning Objective 4:

Learning Objective 5:

What is the ideal length for this presentation allowing for Q&A? Longer presentations may be considered for a pre-conference session and shorter presentations may be grouped with another similar presentation

Ideal Length: 15 minutes 30 minutes 45 minutes 60 minutes 120 minutes Other - explain below

Note on Ideal Length:

TO CONTINUE --- CLICK 4- Pres / Poster Con't TAB

Entry Times:

Modified Times:

Screen 4 – Presentation or Poster Information, Continued

Conference Abstracts Input

1- Key Presenter Info
2- Professional Info
3- Presentation/Poster Info
4- Pres/Poster Con't
5- Pres/Poster Con't

Index Number Ab002	Presenter Full Name	Session Title:
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If your abstract for a presentation is not selected, are you willing to provide the information in a poster session instead?

Willing to Display: Yes No

Additional Comment:

Does this presentation include a Product Affiliation? Yes No

If you answered "Yes" to the question above, describe

Has this been presented Before? Yes No

If you answered **yes** to the above question, explain where and when you presented this presentation or poster:

Audio/Visual Equipment Needed for Presentation

TO CONTINUE --- CLICK 5- Pres / Poster Con't TAB

Entry Times:

Modified Times:

Screen 5 – Presentation or Poster Information, Continued

Conference Abstracts Input

1- Key Presenter Info
2- Professional Info
3- Presentation/Poster Info
4- Pres/Poster Con't
5- Pres/Poster Con't

Index Number Ab002	Presenter Full Name	Session Title:
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Please describe your presentation methods and style - lecture only, interactive, small group interaction, etc. (250 words or less). Skip if proposing only a poster.

Select the proposed **Program Tracks** which best fit your presentation or poster:

Communication Environment Epidemiology Leadership General Public Health Other - specify below

Other Track Comment:

Please describe any **special room accommodations** that you need for this presentation

CONGRATULATIONS! YOU HAVE FINISHED ENTERING YOUR ABSTRACT

To change or review data entered click on any of the tabs 1- through 5-
For a copy of what you have entered click on the "PRINT ABSTRACT" button at the top

Entry Times:

Modified Times: